

Steering Committee and Task Force Chairs Joint Meeting

25 February 2019 - Boğaziçi University

MINUTES

	Present:		Alina Gržibovska, President Raimonda Markeviciene, Steering Committee Gérald Zimmermann, Steering Committee Marleen van der Ven, Steering Committee Ana Isabel Ferreira, Steering Committee Svend Poller, Summer Schools Task Force Regina Freitas Cruz, Staff Mobility Task Force Rita Vienazindiene, Student Mobility Task Force Francesco Girotti, Internationalisation of Curricula Task Force Angie Mifsud, Research Managers Task Force Silvia Mastrapasqua, Secretary	
1	Welcome to the meeting and apologies for absence		Members of the Steering Committee and the Task Force Chairs were welcomed to the meeting. Martina Chylkova, head of the Research TF, was absent and, in her place, Angie Misfud represented of the Task Force.	A. Gržibovska
2	12-13 March 2018 minutes + actions	(i)	The 12-13 march 2018 minutes and actions were APPROVED as a correct record of the meeting.	All
3	Updates from the Task Forces and SC (18/19 reports and 19/20 workplans)	(i)	<p>The TF Chairs presented to the group the 2018/19 reports and 2019/20 work programmes. The Task Force reports and 19/20 workplans would be presented at the AGM. The following points were commented and discussed:</p> <p><u>Internationalisation of Curricula Task:</u> TF Members: Francesco Girotti, Alma Mater Studiorum, Università di Bologna (Italy) – Chair since November 2018; Anne Vorpapel, Universität Leipzig (Germany) – Chair until October 2018; Ülle Tensing, Tartu Ülikool (Estonia). It was REPORTED that half of the TF activities were not carried out and that the budget was not used, considered that in the last 2 years, and in particular in the last year, the TF has faced a continuous turn-over and/or withdrawals of its members. The TF also considered revising its work plan and focus to embrace the topic of “European Universities” within its work plan. It was pointed out that it would be important to discuss by the SC in the AGM about the European universities initiative, and decide how to deal with it. It was PROPOSED to organize an event/informative session focused on the topics European universities initiative and Erasmus+ or another event in October, period in which the framework of the initiative should be clearer and the information more accurate. Given the need to increase the number of members of the Task Forces, it was PROPOSED to ask universities to apply and participate to the TF activities.</p>	All F. Girotti

		<p>Regarding the project Unicorn, a cooperation between the IOC and Student Mobility Task Forces was SUGGESTED.</p> <p>It was SUGGESTED to discuss internally within the IoC Task forces, to focus on innovation more broadly inside the big the topic of internationalization of universities.</p> <p>It was AGREED, at the AGM, to invite the members to express their interest in the possibility of enlarging the general scope, but focusing every 1-2 years on a topic related to innovation.</p> <p>It was SUGGESTED to the TF to be prepared to participate in Staff weeks of the UN members bringing their expertise and findings on the potential innovative topics connected to internationalisation of HE (see point above).</p> <p>Francesco Girotti expressed his general positive position about the transformation of the TF into an “evolving task force” focusing on hot topics of internationalisation of HE and potentially changing the topics every 1-3 year. This could also bring to a change in the name of the TF. Girotti also expressed his positive position towards the participation of the TF in Staff weeks, according to the themes and needs of the Staff weeks and the availability of the TF members. However, he communicated that the agreement on this shift would have been discussed with the other TF members before being presented to the AGM. The results of the discussion could lead to the following scenarios:</p> <ol style="list-style-type: none"> 1. The TF plan for 2019-2020 remains unchanged, together with the name of the TF, with a proposal for a workshop in Autumn either on IoC for academics (potentially in Tartu) or with a workshop on European Universities/Erasmus+ 2021-2027. Together with the existing plan, the TF agrees to contribute to UN members staff weeks if the theme of the latter is connected with the expertise of the TF. 2. The TF proposes a change of name into “Innovation in internationalisation of HE” and agrees to cover “hot topics” such as European Universities of Erasmus+ 2021-2027, and potentially to change topics according to the evolution of the context. The plan for 2019-2020 would than include a workshop on these two themes. Thanks to the workshop, the TF memberships could be eventually enlarged. Together with the existing plan, the TF agrees to contribute to UN members staff weeks if the theme of the latter is connected with the expertise of the TF. <p>It was AGREED to involve each Task Force, every time that UN is asked to be part of an agreement related to a project.</p> <p>(ii) <u>Research Management Task Force:</u> TF Members: Gethin Owen, University of Hull (UK), Roman Badik, Masarykova Univerzita (Czech Republic), Martina Chylkova, Universiteit Utrecht (The Netherlands) – Chair from 1 March 2019; Gerhard Fuchs, Universität Leipzig (Germany); Zuzana Lisoňová, Univerzita Komenského v Bratislave (Slovakia); Angie Mifsud, L-Università ta’ Malta (Malta).</p>	<p>R. Markeviciene S. Poller</p> <p>All</p> <p>R. Markeviciene</p> <p>F. Girotti</p> <p>A.Mifsud</p>
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(iii)	<p><u>Staff Mobility Task Force</u> TF Members: Regina Freitas Cruz , University of Coimbra (Coimbra) – Chair (replacing Olga Canas); Izabela Zawiska, Jagiellonian University (Krakow); Marek Sammul, University of Tartu (Tartu); Monika Sprung, Ruhr-Universität Bochum (Bochum).</p> <p>It was REPORTED that the TF came out with new ideas for activities to benefit both mobile researchers and the development of services and professional skills for non-academic staff members. The activities SUGGESTED included Utrecht Network Staff Exchange with MAUI, AEN and REARI-RJ.</p> <p>On this point, it was SUGGESTED to articulate the initiative better and to verify how the groups could react and use the funding.</p> <p>It was RECOMMENDED to focus on just one of the three groups. The TF was INVITED to develop a model of Staff week, using UN expertise.</p>	<p>R. Freitas</p> <p>SC</p>	
(iv)	<p><u>Student Mobility Task Force:</u></p> <p>TF Member: Rita Vienazindiene, Vilniaus universitetas (Lithuania) – Chair; Petra Rabitsch, Karl-Franzens-Universität Graz (Austria); Gérald Zimmermann, Universität Basel (Switzerland); Ana Isabel Ferreira, Universidade de Coimbra (Portugal); Angélique Daniel, Université de Strasbourg (France); Anika Odenbach, Ruhr-Universität Bochum (Germany).</p> <p>Considering the budget availability and the increase in Grants request, a budget increase of 5.000€ for YRG was REQUESTED to the SC.</p> <p>It was AGREED to add the name of Universities representatives on the UN Website, in order to facilitate students who have to apply for grants. As for the Student Mobility, it was PROPOSED to specify that it's physical mobility and not blended (virtual) mobility.</p>	<p>R. Vienazindiene</p> <p>All S. Poller</p>	
(v)	<p><u>Summer Schools Task Force</u> TF Members: Svend Poller, Universität Leipzig (Germany) – Chair; Sabine Pendl, Karl-Franzens-Universität Graz (Austria) – Deputy Chair; Amparo Villen, Universitat de València (Spain); Patricia de Clopper, Universiteit Antwerpen (Belgium); Jeroen Torenbeek, Universiteit Utrecht (The Netherlands)</p> <p>A summary of the upcoming summer schools was REPORTED.</p> <p>It was REQUESTED to ask the interested universities the reason why no grants were claimed for the financial year 2018/19.</p> <p>It was REQUESTED to make the selection of teachers within the summer schools more transparent</p>	<p>S. Poller</p> <p>SC</p>	
(vi)	<p><u>Steering Committee:</u> The main decisions taken at the SC meeting of Coimbra were reported. It was noted that at the AGM 2019, a new member of the SC would be elected.</p>	<p>A. Gržibovska</p>	

4	Update on European projects	(i) (ii) (iii)	<p>The documents available on the three projects have been viewed and shared.</p> <p>It was REPORTED that the CALOHEE project is now finished.</p> <p>It was AGREED to ask to Sabine Pendl to report about it at the AGM, with the involvement of the Staff Training Task Force.</p> <p>For the AGM, it was AGREED that F. Girotti would report about the results of IMPALA project.</p> <p>It was AGREED to solicit Pete in the request to participate in the AGM and share the reports on the IMPALA project.</p> <p>It was REPORTED that the project ASC can be considered concluded.</p>	TF+SC
5	Utrecht Network's financial position overview		<p>It was REPORTED that, looking at the final budget, on different budget items, the budgeted amount has been only partly spent and that the Network continues to accumulate reserves.</p> <p>Given the availability of budget, it was REQUESTED to consider more activities to support the students.</p> <p>It was PROPOSED to increase the amount for the Young Researcher Grants from 15K€ to 20K€ in order to cover all the applications received</p>	<p>S. Mastrapasqua</p> <p>F. Girotti</p> <p>R. Vienazindiene</p>
6	EMJMD Associated Partner to EMMaH		<p>The faculty of health engineering and management (ILIS) offers since 2017 a European joint master degree in Medical Technology and Healthcare Business : www.emmah.eu</p> <p>The consortium is composed by two other partners institutions, the University of Applied Sciences Hamburg, Germany, and the Politécnico do Porto, Portugal. EMMaH programme is an innovative, interdisciplinary European joint master allowing graduates to pursue a career in healthcare industry and seek opportunities for training and experience with a variety of medical technologies in the healthcare business.</p> <p>It was REPORTED that UN signed the Letter of Intent to be associated partner of EMMaH programme for tasks such as communication, promotion and dissemination of the joint master at international level, in countries where UN is active as USA, Australia etc.</p> <p>These activities would be controlled by the Task Force Internationalisation of Curricula.</p>	<p>A. Gržibovska</p> <p>F. Girotti</p>
7	European Universities Alliance		See item 3.i .	
8	Consortia linkages with Utrecht Network		<p>Considering the interest in creating linkage between UN and other Consortia in South Africa, it was REPORTED that South Africa does not have many consortia that speak to the Utrecht Network aims.</p> <p>But it might be an opportunity to create a space for North South collaboration. Internationalisation could be an excellent driver for the North-Southregions. Leolyn Jackson of University of the Western Cape, suggested SANORD (the Southern African-Nordic Centre) as African-north European consortium.</p>	<p>S. Poller</p> <p>R. Markeviciene</p>
9	Requests for new initiative funding	(i)	<p>Regarding the New Initiative - International Communication, it was noted that the group should be considered at first as a new initiative.</p> <p>It was ASKED to move the 5.000€ of budget from 2018 to 2019, since the funding not spent in 2018 should be usable in 2019 for a second</p>	S. Poller

		(ii)	meeting before March 31st 2019, in preparation of a workshop on International Communication for the next year AGM. Regarding the New Initiative - Staff Training on Pathways of Institutional Support for Young Refugees, it was SUGGESTED to involve at least 3 universities of UN for the initiatives and it was AGREED for the future to request the involvement of at least three other universities, including the proposer, before submitting the proposal for a new initiative.	R. Freitas SC
10	2019 AGM	(i) (ii) (iii)	See programmes. It was AGREED to have an interactive session around the topics European Universities and Erasmus+ after 2021. It was AGREED to have a report on the projects CALOHEE and IMPALA.	
11	2019 EAIE Utrecht Network dinner		It was AGREED to have the EAIE dinner in Helsinki on Thursday 26 th September 2019. Gerald would contact Minna for the arrangements.	G. Zimmermann All
12	Any other business		There was no other business to report.	

ACTIONS

ITEM	WHAT	WHO	STATUS
3.i	At the AGM, invite universities to apply and participate to the TF activities.	A. Gržibovska	
3.i	If approved by all members of the TF IoC, at the AGM, the new new scope of the TF should be presented and the (eventual) change of name and programme should be approved.	F. Girotti	
3.i	Involve each Task Force, every time that UN is asked to be part of an agreement related to a project.	S. Mastrapasqua	
3.v	Ask the interested universities the reason why no grants were claimed for the financial year 2018/19.	S. Poller	COMPLETED
4.i	Ask to Sabine Pendl to report about CALOHEE at the AGM, with the involvement of the Staff Training Task Force.	S. Mastrapasqua	
3i	Add the name of Universities representatives on the UN Website, in order to facilitate students who have to apply for grants.	S. Mastrapasqua	
4.ii	For the AGM, F. Girotti will report about the results of IMPALA project, focusing on the reflection of the experience of the UN participation. Pros and cons and lessons learned. Willem Bruyndonx will give a general presentation on the outcomes of the Impala project.	F. Girotti W. Bruyndonx	
4.ii	Solicit Pete in the request to participate in the AGM and share the reports on the IMPALA project.	R. Markeviciene	
9.ii	Involve at least 3 universities of UN for the initiatives and for the future to request the involvement of at least three other universities, including the proposer, before submitting the proposal for a new initiative.	S. Mastrapasqua	
10.ii	For the AGM, prepare an interactive session around the topics European Universities.	R. Markeviciene F. Girotti S. Poller	
10.iii	At the AGM, request a report on the projects CALOHEE and IMPALA.	S. Mastrapasqua	
11	Organize the EAIE dinner in Helsinki on Thursday 26 th September 2019. Gerald would contact Minna Koutaniemi for the arrangements	G. Zimmermann	