

ANNUAL GENERAL MEETING 2019

Riga, 09-10 April 2019

Attendees	University	Attendees	University
Tim Berckmans	Antwerpen	Gina Marinescu	Iasi
Willem Bruyndonx	Antwerpen	Ece Toker Gunay	Istanbul
Gerald Zimmermann	Basel	Izabela Zawiska	Kracow
Donna Beckington	Belfast	Svend Poller	Leipzig
Kristin Torp Skogedal	Bergen	Véronique Level	Lille
Jonna Haensel-Neumann	Bochum	Bibi Ovaska Presetnik	Ljubiana
Jutta Schmid	Bochum	Monique Mallia	Malta
Monika Sprung	Bochum	Jan Pavlik	Masaryl
Francesco Girotti	Bologna	Nathan Daugherty	MAUI
Kaja Henneberg	Aahrus	Alina Grzhibovska	Riga
Michal Dzurik	Bratislava	Angelique Daniel	Strasbourg
Magdalena Belkova	Bratislava	Sandra Rebel	Strasbourg
Jan Pavlík	Brno	Ülle Tensing	Tartu
Ana Isabel Ferreira	Coimbra	Ioanna Georgiadou	Thessaloniki
Regina Freitas Cruz	Coimbra	Konstantina Tolia	Thessaloniki
Clare Murphy	Cork	Carlos Pomer Monferrer	Valencia
Marita Foster	Cork	Rita Vienazindiene	Vilnius
Petra Rabitsch	Graz	Raimonda Markeviciene	Vilnius
Lynne Braham	Hull		

Secretariat: SILVIA MASTRAPASQUA (Bologna)

1	Welcome to the meeting and introduction to University of Latvia in Riga	<p>The AGM was opened and it was concluded that the meeting was summoned correctly.</p> <p>Members were welcomed to the meeting by the President of the Network, Alina Gržibovska.</p> <p>The Vice-rector, Prof. I.Druviete, presented the University of Latvia in Riga.</p>	<p>Prof. I.Druviete, Vice-rector</p> <p>A. Gržibovska</p>
2	Latvia and the Latvian language, presentation by Liva Kukle –student of the Faculty of Humanities	<p>Latvia and the Latvian language were presented by Liva Kukle, student of the Faculty of Humanities.</p>	L. Kukle
3	Approval of 2018 AGM minutes, 2018 AGM evaluation, SC workplan and actions	<p>Apologies had been received from University of Utrecht. The 2018 AGM evaluation circulated under this item. It was observed the 2019 AGM evaluation would be created after the AGM.</p> <p>The minutes and actions updated of the 2018 AGM were APPROVED as a true record of the meeting.</p>	A. Gržibovska
4	Presentation on the State of the Art, withdrawals and new membership enquiries and introduction to the new initiatives	<p>The state of art of UN activities was presented, with a focus on:</p> <ul style="list-style-type: none"> - Withdrawals and new membership requests - UN Challenges: - Stability of the Network - Active Task Forces - Sharing of the best practices - New Initiatives - Visibility of the Network <p>A summary on the SC meeting in Coimbra and of the Joint Meeting in Istanbul was reported.</p> <p>The three letters of withdrawals from UN from the University of Helsinki, the University of Lund, and from Eotvos Lorand University were reported, all with very general motivations and maybe influenced by the new initiative of European Universities.</p> <p>The possibility of new memberships was discussed.</p>	A. Gržibovska



		<p>The University of Lapland was approached, releasing a neutral feedback about the possibility of its future UN membership. The decision was postponed to next EAIE. It was noted the commitment to find new contacts to acquire a partner university in Hungary.</p> <p>The following requests for new membership were noted:</p> <ul style="list-style-type: none">- ISMA, the private Higher Education Institution located in Riga, Latvia- The European University Cyprus,- the Kazakhstani University of KAZGUU- The University of Palacky in Olomouc (Czech Republic). <p>It was reported the decision of the Steering Committee would to first visit the European University of Cyprus within autumn 2019, in order to know the university and share its commitment and future involvement with respect to your membership of Utrecht Network. Following this visit, all members of the Network would take the final decision during the 2020 AGM.</p> <p>It was noted Utrecht Network orientation concerning the Brexit with respect to the Universities partners in UK. The decision to continue the cooperation with the present partners, despite the official political evolutions was reported.</p> <p>The importance of focusing on the Network stability was highlighted, through the involvement of more members into the Task Forces, considering the TFs as the Network backbone.</p> <p>It was suggested to give more of emphasis and development on the topic of staff professionalism.</p> <p>Regarding the new initiatives, it was noted the importance to involve at least three universities of the Network.</p>	
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5	Presentations and approval of 1 Apr 2018 – 31 Mar 2019 Task Force reports and 1 Apr 2019 – 31 Mar 2020 Work Programmes	<p>Internationalisation of Curricula Task Force</p> <p>The TF Chairs presented to the members the 2018/19 reports and 2019/20 work programmes.</p> <p>(i) Internationalisation of Curricula Task Force</p> <ul style="list-style-type: none">- The foreseen consolidation phase was not fully implemented due to a number of factors, among which the withdrawal of 2 members (University of Helsinki and University of Utrecht)- The dissolution or the shift on the focus of the TF was considered and discussed with the SC.- The TF intends to keep on and consolidate the IOC knowledge- “European universities”, it was requested to think how to work on this new topic and how to approach to it, considering the intention of the Network to be involved.- New Erasmus programme: it was noted that it’s the right time to discuss the new programme and see how the working groups are conceiving Erasmus+; it’s essential to share this information within the network.- Unicorn: it was noted Unicorn is a project on service learning and mobility. It was reported that the University of Bologna with other four universities (Antwerp, Cork, Leipzig and Madrid) members of UN	F. Girotti



		<p>presented the request of funding to Erasmus+ KA2 Strategic Partnerships.</p> <p>As for the TF workplan, it was reported as follows:</p> <ul style="list-style-type: none">- It was proposed to change the focus from IoC to “Innovation in Internationalisation”, embracing IoC as well as new challenges popping up in the EHEA context (European Universities, Erasmus 2021 – 2027 etc.)- The intention to finalise the work undertaken in the past three years on IoC, by offering a workshops for academics and IROs in Autumn (probably in Tartu)- The intention to investigate new challenges, in particular on the European Universities initiative and Erasmus+ 2021-2027, also through the creation of synergies with other TFs- Following the implementation of the UNICORN project, if selected, to upscale the initiative among UN members- When a decision on the workshops topics will be taken (either on IoC and/or on Erasmus+ 2021-2027), a call to all members for contribution will be launched. <p>The TF activities and workplan were APPROVED.</p> <p>(ii) Research Management Task Force</p> <p>The presentation focused on the main activities of the TF in 2018. In particular:</p> <ul style="list-style-type: none">- The change of TF chair (from Pam Jackson to Martina Chylkova) was reported- The key event will be the provision of the 5th annual UUN Research Management workshop from 28th to 30th May 2019, hosted by the Comenius University in Bratislava. <p>The TF activities and workplan were APPROVED.</p> <p>(iii) Staff Mobility Task Force</p> <p>The TF Activities and new ideas were reported, in particular:</p> <ul style="list-style-type: none">- The International Competency building workshop for	<p>A. Gržibovska</p> <p>R. Freitas</p>
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	<p>young researchers, which would be held every 2 years. Topics could include developing soft skills such as international competencies, intercultural communication, and introduction to aspects of mobility or other topics of high interest such as EU's open science policy. The next workshop would be hosted by Ruhr University in Bochum in September 2019;</p> <ul style="list-style-type: none">- A new exchange program for staff, Staff exchange with one partner of UN network (REARI). <p>The TF activities, workplan, new initiative and change proposals were APPROVED.</p>	
	<p>(iv) Student Mobility Task Force</p> <p>The new structure of the TF was reported (Rita Vienazindiene, Petra Rabitsch, Gérald Zimmermann, Ana Isabel Ferreira, Angélique Daniel, Anika Odenbach)</p> <p>The statistics on student mobility flows and an overview on UN general figures related to 2017-2018 were reported.</p> <p>The 2019 Young Researchers Grant selection results were reported and it was proposed to allocate an additional budget of 5.000€ to the Young Researchers Mobility Scheme, in order to offer 20 grants.</p> <p>The members were invited to host the UN promotion tour.</p> <p>The TF activities, workplan and change proposals were APPROVED.</p>	R. Vienažindienė
	<p>(v) Summer School Task Force</p> <p>The new present structure of the TF was reported: Svend Poller (Chair), Sabine Pendl (Deputy Chair), Amparo Villen, Patricia de Clopper, Jeroen Torenbeek.</p> <p>A new definition of summer schools was proposed and agreed:</p> <p>"An Utrecht Network Summer School should follow the following principles:</p> <ul style="list-style-type: none">a) an academic committee is organising and monitoring the content of the school,	S. Poller



		<p>b) the majority of institutions represented in the academic committee should belong to Utrecht Network,</p> <p>c) the majority of participants (students and/or doctoral candidates) should belong to Utrecht Network and partner consortia, including locals, but not exclusively,</p> <p>d) fees should be different for participants from within, including partner consortia, and outside Utrecht Network.”</p> <p>It was requested an up-date of the announcement on the web site.</p> <p>It was reported that a form to announce summer schools was developed and the foundations for the 2019 summer schools were laid as well.</p> <p>The following summer schools will be held in 2019:</p> <ul style="list-style-type: none">- Challenges for the XXI century: data, information and communication Summer School faces the present data driven revolution with a view to understanding its scope (Valencia, from 1st to 5th July 2019);- WeTell Summer School (Bologna, from 1 July to 12 July 2019). <p>The TF activities, workplan and change proposals were APPROVED.</p>	
6	New initiatives:	<p>(i) International Communication</p> <p>The new initiative with the aim of expanding the toolbox for international communication, and exchanging experiences of people in charge of international communication, to broaden the perspective and understanding of professional target group-specific communication, was presented.</p> <p>The past meetings were reported.</p> <p>Two workshops were proposed: 1) Training, through an agency, for apps development; 2) Workshop on the use of social media for international purpose.</p> <p>For the workshop organization, the GA was asked to evaluate if considering it as a new initiative or as a new TF activity.</p>	S. Poller



		<p>It was APPROVED to create a new Task Force. It was APPROVED to ask for a mild fee to the participants to the workshop.</p> <p>(ii) Staff Training on Pathways of Institutional Support for Young Refugees' Access to Higher Education, Training and Employment The Staff Training initiative of 2018 was reported and the Staff Training taking place in 2019 on Pathways of Institutional Support for Young Refugees' Access to Higher Education, Training and Employment was announced. The new initiative was APPROVED.</p> <p>(iii) Open Science – How it can boost the careers of early career researchers The new initiative, holding on 26.-28.09.2019, at Ruhr-Universität in Bochum, Germany was presented. The Staff Mobility Task Force invited the institutions to suggest their own experts on the subject of open science and open data. The new initiative was APPROVED.</p> <p>(iv) 5th annual UN Research Management workshop The new initiative was presented. It was noted that the deadline for the application would be 13th May 2019. The new initiative was APPROVED.</p>	<p>I. Georgiadou K. Tolia</p> <p>R. Freitas</p> <p>M. Sprung</p> <p>A. Gržibovska</p>
7	Report on the 2019 AGM workshop	<p>It was reported that 15 participants took part to the 2019 AGM workshop on blended mobility and that the feedback was overall positive, considered the novelty of the subject. An interest was a longer duration was noted. It was suggested to adopt the technique of blended mobility also for the staff training within the Utrecht Network.</p>	A. Gržibovska
8	Partnership reports	<p>(i) AEN An update about Australian-European network was reported. It was reported that the Australian-European Network (AEN) Secretariat has moved from Western Sydney University (WSU) as of 1st January 2019, and now sits</p>	J. Haensel-Neumann



	<p>with Edith Cowan University (ECU) for a two year term. The current Secretariat is Broderick Moncrieff, who has prepared the report with the support of Jonna Haensel-Neumann, Ruhr University Bochum, Germany.</p> <p>It was noted that the addition of Central Queensland University (CQU) to the AEN is progressing smoothly, with the first exchange of students from the Utrecht Network (UN) to CQU occurring in the Australian Semester 2 2019.</p> <p>A report on Utrecht Network Outbound to AEN and on Australian European Network Inbound to UN in 2018/19 was presented.</p> <p>The report was APPROVED.</p> <p>(ii) MAUI</p> <p>An update about Mid America Universities International (MAUI) was reported.</p> <p>The students exchanged between MAUI and UN in 2018-19 were reported.</p> <p>It was noted that the new President: Dr. Sukant Misra of Texas Tech University wants to expand and diversify MAUI beyond student exchange with UN.</p> <p>It was reported the introduction of the Study Abroad Task Force, which is involved in working on Marketing materials, social media presence and looking for new exchange partners (e.g. UMAP).</p> <p>The new website still partly under construction was shown and it was reported the Colorado State University joined MAUI as a new partner.</p> <p>The report was APPROVED.</p> <p>(iii) REARI-RJ</p> <p>An update on the Student Exchange Agreement with REARI-RJ (Network of International Offices of Higher Education Institutions in Rio de Janeiro) was reported.</p> <p>An overview on Exchange applications from 2017 to 2019 both from REARI to UN and from UN to REARI was presented.</p> <p>The report and request were APPROVED.</p>	<p>N. Daugherty</p> <p>A. I. Ferreira</p>
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9	<p>Networking and the initiative “European Universities”.</p> <p>Interactive session “International network – engagement, benefits and developments”.</p>	<p>F. Girotti gave an overview about the initiative European universities (the starting point, opportunities and doubts, the pilot action with Erasmus+, the 2019 call).</p> <p>It was noted how the process of application was different from any other and with more political involvement.</p> <p>Some example of actions of existing Networks were given.</p> <p>It was asked to make a reflection on:</p> <ul style="list-style-type: none">- Considering this initiative different respect other "big" networks- Considering if to have an active, neutral or passive role- Finding connections with the EC- Taking this opportunity for upscaling of funded initiatives?- Considering an adjustment of strategy and budget <p>It was considered to reflect about the importance of collaboration among universities beyond the value of collaboration itself.</p> <p>The problem with institutionalization was highlighted. The following topics were brought to the attention of the members:</p> <ul style="list-style-type: none">- Top-down vs Bottom-up approach- Which role for the existing networks- Tradition vs innovation- European Diploma- Elitism vs inclusivity <p>The participants were divided into two groups coordinated by Svend Poller and Francesco Girotti.</p> <p>Four questions were submitted, to which the groups elaborated a list of answers.</p> <p>The answers were subsequently submitted to the vote of all the participants present.</p> <p>Q1 – How should UN react to EU University Alliance?</p> <ol style="list-style-type: none">1. By being different/sharing ideas/collecting experiences (26 votes)2. By organizing workshops (25 votes)3. By being associated partners (4 votes) <p>Q2 – What new activities might be of interest?</p> <ol style="list-style-type: none">1. Internationalization of Admin Staff, more workshops (e.g. on Digital sheet mobility Erasmus 2), advocacy for E+ 2021-2027, links	<p>R. Markeviciene F. Girotti S. Poller</p>
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		<p>with EC for new Programme (26 votes)</p> <ol style="list-style-type: none"> 2. Digitalization within the Network for internationalization (23 votes) 3. Expansion of networking: consortia overseas cooperation (e.g. South Africa, Asia) (25 votes) 4. Focus on global challenges and sustainability (17 votes) <p>Q3 – Membership policy suggestions</p> <ol style="list-style-type: none"> 1. Revise Strategic plan: partner selection based on expertise. Look for expertise and factual contribution for specific activities. (21 votes) 2. Revise regulation: not necessary to have one partner per country (related to qualitative factor above) (11 votes) 3. One per country remains (16 votes) 4. Every new partner comes with definite activities and develops its mission statement first (25 votes) <p>Q4 – How to improve visibility of Un in your institutions?</p> <ol style="list-style-type: none"> 1. By organizing more events/workshops, use existing events for administrative staff (26 votes) 2. By organizing rectors meeting more often (8 votes) 3. By organizing departmental coordinators meetings (15 votes) 4. By organizing students representatives – meetings (6 votes) 5. By collecting young research graduates testimonials (26 votes) 6. By organizing meetings for deans: find a sexy topic (2 votes) 	
10	Network activities for Utrecht network representatives	A summary of the feedback collected during the interactive session (item 9) was reported.	A. Gržibovska
11	Budget issues	<p>(i) Financial Audit 2018-2019</p> <p>An oral report of the 2018/19 Financial Audit was given by Kristin Torp Skogedal as Auditor. Members were informed that the final audit report with the accounts would be circulated by e-mail after the</p>	K. Torp Skogedal



	<p>AGM.</p> <p>It was referred that relevant documents such as accounts and bank statements were prepared by Silvia Mastrapasqua and FAM.</p> <p>It was noted that the Utrecht Network reserves are quite high, compared to annual income and expenditure.</p> <p>It was notes that there was underspending in all budget categories except one in 2018-19, similar to the situation the previous year.</p> <p>It was commented that there is a prospect of more expenditure for Task forces in the next year, as there is a plan to involve them in more activities representing the network, and yet an another increase of the budget for the Young researchers grant who experienced an increase of applications (from €15.000 to 20.000€).</p> <p>It was noted that the budget for the AGM has almost been fully spent and that members can get covered the real costs of their travel because there is enough money, and all claims have so far been reasonable and well in line with anticipated costs.</p> <p>It was noted that the Task force Internationalization of the Curricula has not spent much money, due to lack of members, and they will ask for more team members at the next AGM in Riga. The other TFs have used a lot less money than budgeted for as well, except Student Mobility.</p> <p>It was note that the hospitality fund and new initiatives budget were not used at all.</p> <p>It was commented that the only overspend in Miscellaneous was well explained and due to unforeseen extra cost in the transfer of secretariat from Hull to Bologna.</p> <p>The Financial Audit report 1 April 2018 – 31 March 2019 was APPROVED.</p> <p>(ii) Draft Budgets 2019-2020</p> <p>The draft budgets for 2019 - 2020 were presented. It was noted that:</p> <ul style="list-style-type: none">- A budget of 7.000€ for the new TF International Communication was allocated- The Promotions budget would be carried confirmed.- The activities budget would confirm 5k€ for Workshop for Research Managers TF- As requested, the Summer Schools Grants budget	<p>G. Zimmermann</p>
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	<p>would be € 21.750</p> <ul style="list-style-type: none"> - A budget of € 15.000 would be allocated on Challenges for the XXI Summer School - A budget of € 15.000 would be allocated on We Tell' Summer School - A budget of € 5.000 would be allocated on Staff Training on Institutional Support for YR - A budget of € 6.500 would be allocated on Staff Mobility TF - Workshop - The Activities budget for the Young Researcher Mobility Scheme would be increased from 15K€ to 20K€ <p>The draft budget for 1 April 2018 – 31 March 2019 was APPROVED subject to the changes agreed during the meeting.</p> <p>(iii) 2019 EIAE UN dinner</p> <p>The format for the 2019 Network EAIE dinner (Thursday 26th September 2019 (19.00-21.00) was discussed. It was agreed that the dinner would be taken place in the city center of Helsinki, in “tapas style”, including food and drinks.</p> <p>The proposed format for the 2019 Network EAIE dinner was APPROVED.</p> <p>(iv) Report on European projects: IMPALA</p> <p>The Utrecht Network contribution to IMPALA, mainly involving Francesco Girotti and Patricia De Clopper was reported.</p> <p>W. Bruyndonx reported that the IMPALA project created a strong pool of talented staff who will transfer their knowledge and expertise through training activities within and outside their institutions.</p> <p>It was reported that all 4 IMPALA institutions are rewriting and discussing Internationalization strategy papers and all 4 IMPALA institutions have written business plans to develop summer schools on various topics: UL (Dilemma on social provision in an unequal world: Limpopo), UNIVEN (Indigenous Knowledge and environmental science), CPUT (Community Engagement Leadership academy), UFH (focus on UFH as National Heritage Centre).</p> <p>In the long term, it was reported that IMPALA initiatives will involve COIL, summer schools, new project proposals Erasmus+ (iKUDU, UNICORN,...) and Partnerships & Networks (joint project proposals,</p>	<p>G. Zimmermann</p> <p>F. Girotti</p> <p>W. Bruyndonx</p>
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	<p>summer schools, student and staff exchanges – intra SA & international)</p> <p>The previous email exchanges between Piet Van Hove and Raimonda Markeviciene were reported. While there is a lot of potential for cooperation and exchange on the basis of EUROSA, IMPALA and all the existing bilateral exchanges, quite a few questions remain: in fact South-Africa is a context that creates challenges but also very interesting opportunities.</p> <p>It was noted that a specific approach with the South Africa partners is needed in order to create win-win situations.</p> <p>Various kinds of mobility could be envisaged: traditional credit mobility, but also internships, individual research for master theses, summer schools, etc., but that before deciding on the composition of the partnership and contacting a possible lead in South Africa, it's important to reflect on what the intended outcomes are, and possibly what resources can be mobilized.</p> <p>It was proposed to set up an ad hoc working group with institutions and people who have extensive experience with South Africa.</p> <p>.</p> <p>A question of a possible mobility scheme UN-South Africa was discussed and Willem Bruyndonx accepted to propose to Piet Van Hove to explore the question further, to share each other's experience and network. As Piet Van Hove had previously suggested, it was reminded that the IEASA conference in Cape Town (21-23 August 2019) could be a great time to meet with potential SA partners.</p> <p>The members AGREED to continue to explore opportunities with South Africa, possibly involving the student Mobility TF, giving mandate to the University of Antwerp to coordinate the exploration phase. In particular it was agreed that Antwerp University will propose to the SC a potential plan for the implementation of further activities between the UN and South African partners.</p> <p>The report and proposals on the projects IMPALA were APPROVED.</p> <p>(v) Report on CALOHEE project It was reported that two applications for the KA3 Action</p>	<p>A. Ferreira</p>
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		<p>Forward-Looking Cooperation Projects, which are related to the CALOHEE project 2016-2018 in which your organisation was Partner and member of the Advisory Board, represented by Sabine Pendl, were prepared by the CALOHEE project Team.</p> <p>One of the projects we will submit is a follow-up of the CALOHEE project as implemented in the years 2016-2018, in which the Utrecht Network was a Partner, focusing on the development of a sophisticated assessment instrument and test items. The second application is an extension of CALOHEE with another five subject areas: Business Administration, Information Engineering / ICT; International Relations; Medicine; Performing and Fine Arts. Utrecht Network was invited and agreed to be a Partner in these projects.</p> <p>The report on the projects CALOHEE was APPROVED</p>	
12	Election of Steering Committee member and Financial Auditor	<p>(i) Elections of SC members</p> <p>Each member institution has one vote at the AGM (Utrecht University and HKU have one vote between them).</p> <p>The election were conducted by a secret ballot.</p> <p>Two scrutineers were appointed: Silvia Mastrapasqua and Konstantina Tolia.</p> <p>The President presented the candidates for the Steering Committee: Sandra Rebel and Kristin Torp Skogedal.</p> <p>The two scrutineers counted 26 voters. The election results were announced by the President.</p> <p>Voters: 26</p> <p>Kristin Torp Skogedal was elected with 19 votes.</p> <p>The election results were APPROVED.</p> <p>(ii) Election of Financial Auditor</p> <p>Petra Rabitsch was elected for the financial auditor.</p> <p>Petra Rabitsch was appointed as the Financial Auditor for the period 1 April 2019 – 31 March 2020. Kristin Torp Skogedal, the Auditor for 18/19, automatically became the second auditor.</p> <p>The election result was APPROVED.</p>	All
13	UN website and intranet	<p>A practical demonstration on how to consult the UN website and intranet and how to manage documents in the intranet was given.</p> <p>The members were invited to try to access the intranet and contact the Secretariat for any problems or suggestions.</p>	S. Mastrapasqua



		All members and TF chairs were invited to send news, reports and pictures in order to make the website a more dynamic channel of promotion and dissemination.	
14	2019 AGM and AGM workshop	Members were informed that an invitation had been received from Boğaziçi University in Istanbul to host the 2020 AGM. The dates of 21 th -24 th April 2020 were proposed. These dates would be confirmed taking into account the FAUBAI conference and UNICA meeting dates. For the 2020 AGM workshop, the topics International communication or CALOHEE project were suggested. The workshop would precede the 2020 AGM.	A. Grzhibovska All
15	Valedictions	A particular thanks was given from the new President Alina Grzhibovska to Gerald Zimmermann who would step down from the Steering Committee.	A. Grzhibovska
16	Any other business	The proposal from UMAP network (www.umap.org) to UN to join was mentioned. And it was noted that MAUI is evaluating to join as well. It was noted the interest of UN to join, having in mind that student exchange would be the primary aim. It was agreed to evaluate what kind of status to have and if to open up to new possibilities. Thanks were expressed on behalf of the Network to the Comenius University of Bratislava for their hospitality during the AGM.	All

Record of decisions

Minute	Decision
3	The 2018 AGM minutes, 2018 AGM evaluation, SC workplan and actions were APPROVED.
4	The SC workplan and actions were APPROVED.
5	The TFs activities, workplan and change proposals were APPROVED
6	(i) It was APPROVED to create a new Task Force called International Communication. It was APPROVED to ask for a mild fee to the participants to the workshop. (ii) The new initiative Staff Training on Pathways of Institutional was APPROVED (iii) The new initiative Open Science – How it can boost the careers of early career researchers was APPROVED (iv) The new initiative 5th annual UN Research Management workshop was APPROVED
8	All partnership reports (MAUI, AEN, REARI-RJ) were APPROVED.
9	The GA APPROVED the decision to go further with the most voted proposals during the interactive session.
11	(i) The Financial Audit report 1 April 2018 – 31 March 2019 was APPROVED. (ii) The draft budget for 1 April 2018 – 31 March 2019 was APPROVED subject to the changes agreed during the meeting. (iii) The proposed format for the 2019 Network EAIE dinner was APPROVED. (iv) The reports and proposals to continue to be part of the project on new and different activities and with the involvement of the Student Mobility TF and the GA were APPROVED. The members AGREED to continue to explore opportunities with South Africa, possibly involving the student Mobility TF, giving mandate to the University of Antwerp to coordinate the exploration phase. In particular it was agreed that Antwerp University will propose to the SC a potential plan for the implementation of further activities between the UN and South African partners.
12	The elections results were APPROVED.
16	It was APPROVED to evaluate what kind of status to have and if to open up to new possibilities to join UMAP group.

Actions Summary

Minute	Action	By whom	Status
1	Submit the AGM evaluation.	S. Mastrapasqua	IN PROGRESS
5.v	Put an update on the deadline in the website	S. Mastrapasqua	DONE
9	Involve the SC and TF Chairs, in order to go further with the points discussed and suggestion collected during the interactive session	S. Mastrapasqua SC members TF Chairs	
11.iv	Within September 2019, come with a proposal to the SC on a mobility scheme UN-South Africa and a potential plan on how to continue to explore cooperation opportunities with South African partners after the end of the IMPALA project.	W. Bruyndonx	
12.i	Record the change of Steering Committee to the Chamber of Commerce in Utrecht	S. Mastrapasqua	
13	Continuous update of UN website (Calendar page, news and events).	S. Mastrapasqua	IN PROGRESS
14	Confirm the dates of the 2019 AGM.	S. Mastrapasqua	IN PROGRESS
14	Send out a call for ideas for, and expressions of interest in, organising the 2019 AGM workshop.	S. Mastrapasqua	IN PROGRESS