

Item 3.ii Steering Committee & Task Force Chairs Joint Meeting – 25/26th February 2019

1 January 18 – 31 March 2019 Task Force Report - Research Management Task Force

Members of the Task Force

Pam Jackson, University of Hull (UK) – Chair until 28 February 2019

Roman Badik, Masarykova Univerzita (Czech Republic)

Martina Chylkova, Universiteit Utrecht (The Netherlands) – Chair from 1 March 2019

Gerhard Fuchs, Universität Leipzig (Germany)

Zuzana Lisoňová, Univerzita Komenského v Bratislave (Slovakia)

Angie Mifsud, L-Università ta' Malta (Malta)

Meetings 1 Jan 18 – 31 March 19 (dates and locations & any virtual meetings)

19 January, Skype meeting

16th April, Skype meeting

11th May, meeting held at L-Università ta' Malta

20th August, Skype meeting

5th October, Skype meeting

25 October, meeting held at Universität Leipzig

28 November, Skype meeting

15 February, Skype meeting

Narrative report of activity

1. Chair attended the Steering Group and Task Force Chairs meeting at Vilnius University in March;
2. Chair attended the AGM and Steering Group/Task Force Chairs meeting, Bratislava in April;
3. Successfully delivered the very well received Research Management Workshop at the L-Università ta' Malta on 8th to 10th May;
4. Held a Task Force immediately after the Workshop at the L-Università ta' Malta;
5. Held October Task Force meeting at Universität Leipzig when the Chair agreed to extend the term of office until the end of February, with a new Chair elected from 1st March 2019;
6. The Task Force strategy and ambitions were subsequently updated;
7. Work being undertaken to develop to further the network of UUN research managers and increase activity on the related LinkedIn group;
8. Work being undertaken to design, promote and administer the Research Management Workshop to be held at the Univerzita Komenského v Bratislave on 28th to 30th May 2019.

Financial report

The balance on the two accounts, as of 14th February, are:

Research Management workshop account 2018/19 - €2,558 (from a budget of €5,000). This event came in under budget this year due to successful negotiations for the keynote speaker not to charge fees.

Research Management Task Force account 2018/19 - €2,061 (from a budget of €3,000).

1 Jan 18 – 31 March 19 activities mapped against the Strategic Plan:

Goals from the Strategic Plan (FORCES)	Task Force Activities/Achievements 1 Jan 18 – 31 March 19
Foster internationalisation of education	
Open up to new forms of cooperation	<ul style="list-style-type: none"> Reached out to a new group of staff within UUN organisations and inviting their participation in the annual workshop and online network; Raising awareness of the research expertise of UUN partners with the potential of new collaborations.
Respond actively to European HE policies	<ul style="list-style-type: none"> Created a new forum for discussions at the Research Management workshops on European policies. Developed LinkedIn discussion group to enable ongoing comment and responses to such policies.
Collaborate effectively within the Network	<ul style="list-style-type: none"> Created an expanding new network of professional staff working within research administration through the creation of a directory of key research contacts at each partners institution; Regular communications between Task Force members on the activities and ambitions of the group; Chair's attendance at Steering Committee and Task Force Chairs meeting and AGM.
Enhance internationalisation processes in member institutions	<ul style="list-style-type: none"> The provision of our annual Research Management workshop enables staff to engage internationally, coming together to share best practice and learn about a wide range of new and developing issues in a European wide context.
Strengthen the profile and global outlook of the Network	<ul style="list-style-type: none"> Strengthening the profile of the Network by catering for a different group of professional staff; Providing new international opportunities for research managers to learn and work with international counterparts.

1 April 2019 – 31 March 2020 Task Force Workplan – Research management Task Force

Planned meetings

31st May at the Comenius University in Bratislava (following the Research Managers Workshop being held there);

November meeting, actual date and venue to be confirmed;

Further meetings / Skypes to be agreed.

Planned activity

The key event will be the provision of the 5th annual UUN Research Management workshop in May 2018 being hosted at the Comenius University in Bratislava.

The Task Force meeting in the spring of 2020 will review the strategy and ambitions of the Task Force, membership of the group and appoint a Chair for the new term of office.

Budget requested for 1 April 18 – 31 March 19

€8,000 to cover the cost of the workshop (€5,000) and the running of the Task Force (€3,000).

Goals from the Strategic Plan (FORCES)	Planned Activities
Foster internationalisation of education	
Open up to new forms of cooperation	Development, management and delivery of the 5 th Research Management workshop for May 2019
Respond actively to European HE policies	Continue to develop the LinkedIn group to facilitate topical discussions
Collaborate effectively within the Network	Promote and encourage the use of the network of research managers. Contribute to the continued development of the UN. Facilitate the sharing of information about research calls requiring partners
Enhance internationalisation processes in member institutions	Provide 5 th annual Research Management workshop in May 2019 Encourage access to events and pockets of expertise / good practice across partner universities
Strengthen the profile and global outlook of the Network	Consider new opportunities to strengthen the Research Management network within UN.