

**Action required – for approval**

**Steering Committee actions between meetings**

**Funding for the following initiatives was approved by the Steering Committee / President between 29 April 2016 – 27 April 2017**

**Research Managers Workshop** €4,000

Funding was granted for a Research Managers Workshop to be held in Brno in June 2017.

**Utrecht University Summer Seminar/Staff Week** €3,375

Funding (75% of the amount requested) was granted for a Summer Seminar/Staff Week to be held in Utrecht in July 2017

**Summer School - ‘European Values in Crisis?’** €10,000

Funding was granted for the Summer School ‘European Values in Crisis’ to be held in Ljubljana in July 2017. The proposal was a joint proposal from the Universities of Ljubljana and Utrecht.

Funding for the other two summer schools in the series will be considered after the report for the 2017 Summer School has been submitted.

**The following new initiatives were not granted funding:**

Jagiellonian Staff Training Week (organised in conjunction with the Utrecht Network Researchers Mobility Task Force (€2,005)

A working group on joint/double PhD degree/joint doctoral assessment process (approx. €5,000)

**Other actions by the Steering Committee**

**Utrecht Network bank account**

It was agreed that Utrecht University would be asked if they could continue to look after the bank account until the end of 2017 (as it was not possible to easily transfer the bank account so that Hull had access).

**SiteCare**

It was agreed to purchase the ‘sitecare’ package from Weborchard (the company hosting the Network’s website). The package would provide increased security for the website. The cost was £19.95 per month plus VAT.

**PhD Summer Schools**

It was agreed that the costs associated with the PhD Summer School Academic Committee meetings (in Bologna and Brno) could be charged to the Summer School budget.

### **Membership of the Student Mobility Task Force**

It was agreed that the membership of the Student Mobility Task Force could be expanded to seven members (to include the MAUI and AEN Utrecht Network representatives and a member from Southern Europe). At the Joint meeting it was agreed that the REARI-RJ Utrecht Network representative should also be invited to join the Task Force.

### **Task Force budgets**

It was agreed that Task Force Chairs could use, at their discretion, their Task Force budget to pay for their travel to the AGM and two nights accommodation. If a Chair was asked to contribute significantly more to the AGM (eg run a workshop) then the AGM budget would be used to pay for the costs.

### **Utrecht Network Award**

It was agreed that the Utrecht Network Award would be awarded to Patricia De Clopper.

### **Financial Signatories**

It was agreed that the financial signatories for the Utrecht Network for European projects would be the President and Vice-President.

### **REALISE project**

It was agreed that the Utrecht Network would be a stakeholder in the REALISE project.

### **REARI-RJ**

A Student Exchange Agreement between the Utrecht Network and the REARI-RJ Network was signed.

### **Rectors meeting**

A draft budget of €9,000 (including the costs for two graphic reporters) was agreed for the Rectors meeting.

### **Promotions budget**

It was agreed that the Promotions budget from 1 Jan 16 – 31 March 17 would be carried forward to the 17/18 budget if the promotional goods were not received before the end of the financial year.